****

**Volunteer Role Description – Volunteer Driver (Living Well Centre)**

|  |  |
| --- | --- |
| **Accountable to:** | Day Service Lead |
| **Role Days/Hours:** | Up to 1.5 hours in the morning and afternoon once a week. Opportunities are available Monday, Tuesday and Thursday.  |
| **Role Location:** | Birmingham Hospice Erdington, 76 Grange Road, Erdington, Birmingham, B24 0DF and out in the community.Birmingham Hospice Selly Park, 176 Raddlebarn Road, Selly Park, Birmingham B29 7DA and out in the community. |

**Why The Hospice Charity Partnership needs you**

Birmingham Hospice is dedicated to making every moment matter for all of our patients and their families. Volunteers add an invaluable dimension to the work of Birmingham Hospice and we need you to help us achieve more.

We are looking for enthusiastic volunteers who could spend up to an hour and a half in the morning and the same in the afternoon picking up patients and taking them back home again, one day a week. The Living Well Centre runs sessions three times a week - Monday, Tuesday and Thursday and hosts a specialist clinic on Wednesday.

Attending The Living Well Centre plays a big part in enhancing the wellbeing for our patients and our volunteer drivers are vital in ensuring we can reach the wider community across Birmingham.

**How you can make a difference**

By volunteering to transport our patients to and from the hospice you could help us to continue, and improve the service we provide to patients with a terminal illness.

**Skills and Experience Required:**

* You should be medically fit to drive.
* You should be enthusiastic, friendly, and polite.
* You should be reliable, flexible and accepting of change.
* You should be a confident driver and have a clean driving licence. Access to your own car is preferable but not essential.
* You will need to have integrity and empathy for others and must be sensitive to the needs of our patients and respectful of the confidential nature of this role.

All necessary Mandatory training will be provided.

The boundaries of your role will be explained during your induction. You are not expected to undertake any additional tasks without your prior agreement

**What can Birmingham Hospice offer me as a volunteer?**

* The opportunity to find out how Birmingham Hospice works and your role within the organisation, providing you with a supportive training and induction programme.
* The opportunity ‘to give something back’ to your local community and join our band of hardworking, dedicated, volunteers.
* Meeting new people, making new friends and being part of the Birmingham Hospice team.
* The ability to be able to develop new skills and interests and put them into practice.
* The opportunity to put your existing set of skills into practice.
* Gain experience to use for your CV
* Reimbursement of your travel expenses.
* Relevant mandatory training.

**What else do I need to know?**

We are limited with hospice vehicles so we are looking for volunteers who could use their own vehicle where possible. A fuel mileage allowance will be paid for use of your own vehicle. If using your own vehicle you will be required to have a valid insurance document which states you can use your vehicle for business use. However if you can’t use your own vehicle do not let this deter you from volunteering.

If you interested in volunteering we will send you an application form to complete. We are obliged to ensure all our volunteers are DBS checked prior to commencement.

Please note we cannot accept applications from anyone who does not have the right to work/volunteer in the United Kingdom.

We encourage and support vaccination uptake as this remains the best line of defence against COVID 19.

**How can I find out more?**

We'd love to hear from you, so please contact us via our details below:

**Birmingham Hospice**, 76 Grange Road, Erdington, Birmingham, B24 0DF

176 Raddlebarn Road, Selly Park, Birmingham B29 7DA

**Tel:** 0121 269 5000 **Email:** volunteer@birminghamhospice.org.uk

**Website:** [www.birminghamhospice.org.uk](http://www.birminghamhospice.org.uk)

*This role description may be subject to alteration following appropriate consultation between the volunteer and Department Manager.*